

STATE DRIVING BUSINESSES LICENSURE BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 1/27/2012

BOARD MEMBERS PRESENT: Jason Jerome - Chair
David Mason
Michael Ryals
Michael Dillon
Dallas Forester

BUREAU STAFF: Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Cherie Simpson, Management Assistant
Janice Wiedrick, TRS

The meeting was called to order at 12:02 MST by Jason Jerome.

APPROVAL OF MINUTES

The Board reviewed minutes from 10/7/2011. Mr. Ryals moved to approve the minutes. Mr. Dillon seconded, motion carried.

LEGISLATIVE REPORT

Ms. Simpson and Ms. Hall stated that concerns have been expressed in the Legislature regarding the Board and that the fee increase rules had not been passed at this time.

FINANCIAL REPORT

Ms. Hall gave the financial report. The Board's cash balance at the end of December was (\$19,158.51). Mr. Mason asked for a report on how many businesses did not renew. Ms. Hall stated that she would get those numbers to the Board via e-mail.

INVESTIGATIVE REPORT

Ms. Peel presented the Investigative Report. There was one case awaiting Board determination.

I-DRB-2012-1: Discussion was held. The Board requested that the case be sent to the prosecutor.

A suggestion was made based on the above case that a rule change be considered to require businesses to ensure that instructors' licenses are current or face disciplinary action.

NEW BUSINESS

Ms. Hall discussed with the Board correspondence regarding clarifying the approved apprenticeship programs on the website. The author stated that there is confusion in the public between schools approved to teach apprentice instructors and those approved to teach students to drive. Ms. Hall will draft changes and respond to the author of the letter. The Board also requested that Ms. Hall look into a way to make it more clear on the web which licensees are expired.

IDLA COURSE CURRICULUM

The Board reviewed the IDLA course curriculum and decided more information was needed. Mr. Dillon moved to table the application and invite IDLA to the next meeting

EXECUTIVE SESSION

A motion was made by Mr. Forester that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Ryals. The vote was: Mr. Forester, aye; Mr. Ryals, aye; Mr. Dillon, aye; Mr. Mason, aye; and Mr. Jerome, aye. Motion carried.

A motion was made by Mr. Forester that the Board go out of into executive session. It was seconded by Mr. Ryals. The vote was: Mr. Forester, aye; Mr. Ryals, aye; Mr. Dillon, aye; Mr. Mason, aye; and Mr. Jerome, aye. Motion carried.

APPLICATIONS

A motion was made by Mr. Ryals to approve application #901112707 pending the receipt of further information. Mr. Dillon seconded, motion carried.

NEXT MEETING will be a conference call on April 13, 2012 at noon.

ADJOURNMENT

Mr. Ryals moved to adjourn at 1:50 PM. Mr. Dillon seconded, motion carried.

Jason Jerome, Chair

David Mason

Michael Ryals

Michael Dillon

Dallas Forester

Tana Cory, Bureau Chief